



MALMESBURY TOWN COUNCIL

Minutes of the **Policy and Resources** Committee Meeting
Held in Malmesbury Town Hall on **Tuesday 17th March 2026**

Present; Cllrs S D'Arcy, P Exton, O Wallis, K Drake, I Wallis, M Crawford-Price, R Hastings and Grant.

Also present: Claire Mann, Town Clerk and Cllr Power.

PR/26/23 To receive Declarations of Interest

None received.

PR/26/24 To receive apologies

Apologies received from Cllr James.

PR/26/25 Public participation in respect of items included in this agenda

Cllr Power stated that she believed the EAT Festival expenditure for 2026 should not be paid from the Wiltshire Towns Programme fund but should come from the CE&TP Budget. The Clerk noted to members that it is a prepayment and will be shown as 2026 expenditure after the year end.

Cllr Grant arrived

It was agreed that the expenditure should come from the CE&TP budget, not the Wiltshire Towns Programme Fund.

PR/26/26 To approve minutes of meeting held on the 10th February 2026.

The minutes were approved and signed as a correct record.

PR/26/27 To receive financial analysis report.

The report was noted.

PR/26/28 To consider identified CIL expenditure.

It was agreed to use CIL for the circulated potential expenditure.

PR/26/29 To confirm the work undertaken by the Website Working Group is complete and the group can be dissolved.

Cllr Power presented her report to the Committee. Following discussion it was agreed that the website working group is now dissolved. The issues that Cllr Power raised around finances will be addressed at the next Full Council meeting.

Cllr Power left the meeting.

PR/26/30 To review Training, Development & Appraisal, Environment & Climate Protection , Health & Safety and Equality Policies.

The existing policies were briefly reviewed, noting that they are out of date and didn't reflect current practice. It was agreed that the Town Clerk with Cllrs Drake & Crawford-

Price will work on the preparation of new documents, having also checked the validity of referenced legislation, to be presented to the next meeting.

PR/26/31 To consider Grant Funding application form St Joseph's RC Primary School.

Members discussed the application and it was resolved to grant £500 top St Joseph's RC Primary School, recommending that they use the grant to develop a Marketing Plan and submit later application based on the Plan. It was also suggested that the School applies for funding to the Community Engagement Team at Wiltshire Council, Warden & Freeman and Dyson Foundation.

PR/26/32 To approve amendments and adopt policies presented to last P&R meeting (Publication Scheme, Risk Management Scheme, Investment Policy and Use of Market Cross)

It was resolved to adopt the circulated policies.

PR/26/33 To exclude Press and Public for the next item due to commercial sensitivity.

It was agreed to exclude the press and public for the next agenda item due to commercially sensitive information.

PR/26/34 To receive an update on the Riverside Centre.

Cllr D'Arcy updated members and reported that the Riverside Centre will continue to operate as it has been and that investigation into additional funding opportunities will proceed.

The meeting closed at 8.07pm